Bylaws

Purpose
i. Encourage the employment of women in the propane industry, including appointments to leadership positions
ii. Provide strategies for equal opportunities to minimize obstacles faced by women in the propane industry
iii. Promote professional development through educational offerings
iv. Develop best practices and resources
v. Advance awareness of the contributions women have made to the propane industry
vi. Offer opportunities for networking and mentoring

Membership
i. Membership in the Women in Propane Council is open to any individual (both female and male) or company that is a member of the NPGA and which supports the purposes of the Council as set forth above.
ii. Membership in the Women in Propane Council is also offered, free of charge, to any employee of the National Propane Gas Association (NPGA) or the Propane Education and Research Council (PERC). Members from NPGA and PERC may participate in the Women in Propane Council yet may not hold leadership positions nor vote on WIP Council business matters.

Dues
i. Annual dues running through NPGA's fiscal year ending in February
ii. Individual Member: $25
iii. Corporate Member (unlimited individual members from one company): $500
iv. Dues may be adjusted by the Executive Board of the Council.

Governance and Staffing
i. An Executive Board shall be elected from among the Council members. The Executive Board shall comprise four members including: Chair, Vice-Chair, Treasurer and Past Chair. Position terms shall begin on January 1 and end on December 31.
ii. The Chair shall appoint committees and/or task groups to perform specific functions, as needed.
iii. Administrative and management services are provided by NPGA Staff.
iv. At the discretion of the Executive Board, industry leaders shall be called upon to serve as members of an Advisory Board to the Council.

Meetings
i. Women in Propane Council shall meet at least twice per calendar year. The Annual Meeting of the Membership shall be held in conjunction with the NPGA Southeastern Convention & International Propane Expo. The General Business Meeting shall be held in conjunction with the NPGA Fall Board of Directors Meeting.
ii. Meetings of the Women in Propane Council are open to the general public.
iii. Meeting dates may be adjusted by the Executive Board of the Council.
iv. Meetings shall be conducted by the Chair of the Council using Robert’s Rules of Order.

Relationship to the NPGA
i. The Women in Propane Council may develop its own strategies and engage in various actions without prior notice to or approval by the NPGA as long as those activities are consistent with the NPGA’s standing policies and procedures. All activities shall be reported to the NPGA through the NPGA Executive Committee. If new or differing policies and procedures are proposed which are not addressed by the NPGA, then the NPGA staff, Executive Committee and Board of Directors will expeditiously review the issues and communicate the NPGA position to the Women in Propane Council.

Dissolution
i. The relationship between NPGA and the Women in Propane Council may be dissolved by either party at any time, subject to notification. Upon dissolution, the Women in Propane Council may elect to continue to operate separately from the NPGA or may discontinue activities altogether.

Revised 2/19/2015